

CAREERS NEWSLETTER

DECEMBER 2020 – EDITION 02

NATIONAL COLLEGE FOR ADVANCED TRANSPORT & INFRASTRUCTURE



WELCOME

Welcome to the second edition of our Careers Newsletter. We hope we are meeting our aim to provide you with careers support and guidance while you are with us and beyond.

Here at NCATI we are keen that you can access all the Careers education, advice, information and guidance (CEAIG) that you need to plan your development and future with us or in the workplace.

If you would like to see anything in a future edition, please email careers@ncati.ac.uk with your suggestions.

CAREERS CONTACTS

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Campus Room
133

We Are Open

Birmingham Campus

Remote Guidance Only; Tuesday and Thursday

10.00am - 4.00pm

1 - 1 Appointments Remote Only;

Tuesday and

Thursday 12.00pm - 2.00pm

Doncaster Campus Room 133

Onsite Guidance; Monday and Tuesday
9.00am - 3.00pm

Remote Guidance; Wednesday - Friday
9.00am - 3.00pm

1 - 1 Appointments; Onsite; Monday and Tuesday

9.00am - 3.00pm

Remote: Wednesday - Friday

9.00am - 3.00pm

What We Do

Small group careers workshops on a range of areas like CV's, applications and interviews.

Curriculum session delivery planned with curriculum staff.

Drop - in sessions

Support to find employment

Career planning

1-1 appointments to discuss specific areas of guidance needed

Remote appointments

PLEASE BE AWARE THAT DUE TO COVID RESTRICTIONS WE ARE DELIVERING ALL SUPPORT REMOTELY AT THE CURRENT TIME

Where to Find Careers Support

Canvas (NCATI Learner Portal) 'Careers and Employability'

Digital display screens at both campuses

Campus Office: Birmingham Room 234; Doncaster Room 133

The Careers Notice Boards in Birmingham Reception Area First Floor and Doncaster First Floor Atrium

NCATI Website

If you would like any further information, please don't hesitate to contact us on:

📞 0330 120 0375

✉ enquiries@ncati.ac.uk

🌐 ncati.ac.uk

Things to Do

Send your CV to the Careers Team for checking

Finalise your Personal Statement

Register your attendance at virtual university Open Days;

Virtual University Open days

<https://www.ucas.com/ucas/events/financial/scheme/virtual-and-digital/type/open-day?layout=list>

List of virtual university campus tours

<https://www.ucas.com/undergraduate/what-and-where-study/open-days-and-events/virtual-tours>

Aston University Virtual Open Day;

<https://www2.aston.ac.uk/opendays>
<https://www2.aston.ac.uk/opendays/undergraduate>

Birmingham University Virtual Open Day;

<https://www.birmingham.ac.uk/undergraduate/visit/opendays/index.aspx>

Begin / complete your UCAS application (Level 3)

Book a 1-1 appointment with a careers advisor if you want to discuss your next steps

Research and apply for Graduate Recruitment opportunities (BSc)

Search and apply for apprenticeship vacancies for 2021.

Useful Links

To source higher level apprenticeships;

<https://www.gov.uk/apply-apprenticeship>

To look at for employment opportunities;

<https://www.railwaypeople.com/>

Key Dates

September '20 – October '20; Applications 'Live' is open. Register and start your application

8 September '20; Submit your UCAS application in full. Universities can offer a place.

15 January '21; 1st application deadline, 'equal consideration' ends.

25 February '21; UCAS 'Extra' opens. If you have not had an offer you can apply for another university course.

31 March '21; Universities offer places

Take a Look At ...

Thinking about applying for university or Level 4 courses?

Check out Canvas and the Careers section for information on;

- Writing a Personal Statement
- Writing or updating your CV for HE courses or employment

Thinking about applying for apprenticeships?

Register on <https://www.gov.uk/apply-apprenticeship>. See what's available using the drop down menus to tailor your search

Looking for Graduate opportunities?

Check out the guidance on canvas and The Rail Delivery Group;

www.raildeliverygroup.com/about-us/careers/ways-into-rail/railway-eng-grad-scheme.

Check rail company website / vacancies or dedicated pages as well!

What's On

What to look at on Canvas to support you. This often links to 'Things to Do.'

How to create a CV and cover letter

A robust CV is useful for all industry employment or progression with your existing employer, applying for apprenticeships and forms a basis for UCAS application for degree programmes and Level 4 Cert HE at NCATI. Suitable for all learners.

Why HE?

Useful for Level 3 Access learners if you are not sure if you want to carry on in an education setting or look for employment after your Level 3 Access to HE.

How to choose the right Degree?

Are you a Level 3 Access learner who doesn't know which degree to choose once your course finishes? Let this support help you make some decisions to suit you.

HE Personal Statements

A must for anyone thinking about applying for a degree course or Level 4 Cert HE. You will need to submit a personal statement to UCAS to apply for your place.

HE Finance and other funding.

Most HE courses will need funding to pay for the course, let this support bust the myths you have heard about how degree courses are paid for – and paid back! Helpful for any learners applying for degree courses.

Graduate Recruitment Processes

Find out how graduate recruitment processes work and about some of the psychometric tests you may be involved in.

Quote

As soon as I saw you, I knew that an adventure was going to happen!

Winnie The Pooh

Your Local Labour Market Information (LMI)

Labour market information is always useful to give an insight about what is happening in the labour market – what industries and job roles have most vacancies, where there has been a downturn in employment etc. This can help you target your job search to more specific areas.

Doncaster;

<https://www.opportunitiesdoncaster.co.uk/th-is-is-doncaster/>

Birmingham;

https://www.birmingham.gov.uk/downloads/file/12673/labour_market_update_q1_2020

Events

(From www.eventbrite.co.uk)

Dec 14; Get on Board: The Value of Trains for All

Dec 07; Getting Britain back on the railway – how health and safety plays its part

Dec 03; Think you know engineering? Think again

Wed, 13 Jan 2021 17:00
HETA Virtual Open Evening Scunthorpe